

## St. Anthony's Cafeteria

### Lunch Charge Policy

Revised 8/11/2009

St. Anthony's Cafeteria operates on a cash basis with children paying in cash each day for their lunch. In the event that a child forgets his or her lunch they can order a hot dog, bagel with cream cheese or peanut butter, or a peanut butter and jelly sandwich, a water or a milk, depending on which of those items are listed on the menu for that day. These items should be ordered in homeroom in the morning. If the teacher has already submitted the lunch order for the day, he or she can simply email Mrs. Shockley at [sshockley@stanthonynet.org](mailto:sshockley@stanthonynet.org) the additional items for that homerooms lunch.

After all grades have been called during the lunch period, the teacher will then call for anyone who needs to charge their lunch. The Students can then proceed through the cafeteria line and pick up what they ordered. When the student checks out, their name, grade and dollar amount of their lunch will be recorded Mrs. Shockley will email/call the parents/guardian the amount that their child charged in the cafeteria that day. The money should be sent into school the following day, in an envelope with the child's name and homeroom # on it, to the attention of Mrs. Shockley so proper credit can be applied.

In past the children were allowed charge .25 or so, if they were short of cash. Unfortunately, we can no longer allow the children to do this. It is a bookkeeping nightmare with the number of children who would do this on a daily basis and it slows down the flow of the cafeteria line. If a child comes through the line and is short for their purchase the cashier will ask them to put something back, usually an ice cream or dessert.

Please feel free to contact Mrs. Shockley at 302-421-3746 or [sshockley@stanthonynet.org](mailto:sshockley@stanthonynet.org) with any questions regarding the charge policy.